



Club Constitution

1. Name of the Club

The club shall be called '*Bradford Kobras Performance Centre*'.

2. Objectives of the club

- a. To promote a good standard of badminton in the community.
- b. To further the development of the game of badminton by means of participation in local community leagues.
- c. To extend the availability & participation the game of badminton to juniors within the local community.
- d. To improve the standards of badminton of the club members by way of coaching and competition.
- e. Encourage enjoyment of the sport of badminton in the community

3. Officers

- a. Officers of the club are: Chairman, Club Secretary, Match Secretary, Treasurer, Coach co-ordinator, Junior Coach co-ordinator, Volunteer Co-ordinator, Child Welfare Officer & Publicity manager.
- b. Officers are to be elected at the Annual General Meeting on a show of hands basis. All officers of the previous year are automatically resigned after the election of new officers.
- c. The affairs of the club are to be conducted by the above officers (termed the committee).

4. Accounts

- a. The treasurer shall keep the accounts of the club and submit to the Annual General Meeting a financial statement for approval by the committee.
- b. The club shall hold a bank account. Any transaction is to be signed by two signatories (selected from the committee members) unless authorised / approved by the committee.
- c. The club is a non-profit making organisation but will maintain sufficient working funds as deemed necessary by the committee. Any surplus will only be distributed in the event of the dissolution of the club. The amount distributed will be apportioned on the amount actually paid by club members, to the club, within the year of dissolution.



5. Members / membership

- a. The club shall be open to any person, regardless of ethnic origin, sex or age so long as the club is deemed not to be oversubscribed. This decision will rest with the committee.
- b. Membership of the club will be bestowed on an individual when they have attended a minimum number of sessions as determined by the committee.
- c. All members will be subject to the constitution and codes of conduct adopted by the club.
- d. Fees will be set and reviewed annually by the treasurer and approved at the AGM.

6. Child Protection

- a. The Club agrees to adopt the BADMINTON England Child Protection Policy and Implementation Procedures.
- b. All individual members are deemed to have read understood and assented to the Badminton England Code of Ethics and Conduct ("Code") and as such recognise and adhere to the principles and responsibilities embodied in these documents

7. Meetings

- c. Notice of the Annual General Meeting shall be sent to each club member and 21 clear days notice shall be given of such meeting.
- d. Committee meetings will be held every 3 months with dates being announced at the Annual General Meeting.
- e. Minutes shall be taken at all meetings and once these are read and approved as correct, at a succeeding meeting, represent the true and only record of that meeting and decisions taken there at.
- f. Any member may call an Extraordinary General Meeting at any time, with any such meeting being held within the next 21 days of such written requisition being received by the club secretary.



8. Voting Procedure

- a. At the Annual General Meeting & Extraordinary General Meeting each attending member will constitute 1 vote. Any resolution will be passed on a majority basis. In the event of a vote being tied, the casting vote shall be that of the chairman.
- b. At the Committee Meetings each officer will constitute 1 vote. Any resolution will be passed on a majority basis. In the event of a vote being tied, the casting vote shall be that of the chairman.

9. Alterations to Rules

- a. Any proposed alterations to the rules of the club will be heard at the Annual General Meeting. Such proposals must be made in writing, to the club secretary, prior to the Annual General Meeting.
- b. Any amendments to the rules can only be effected at the Annual General Meeting.

10. Complaints

- a. Complaints must be made in writing to the Club Secretary and will only receive the attention of the Committee if made in this way. If necessary a special general meeting will be convened.

11. Conduct

- a. The Committee shall have the power to expel any member who shall offend against the rules of the Club or whose conduct shall, in the opinion of the committee, render the offender unfit for membership of the Club. This specifically includes:
 - Cases of sexual abuse / harassment.
 - Cases of Racial abuse / harassment.
 - Behaviour deemed to be offensive or abusive.
 - Behaviour deemed to contravene the Club rules.
 - Behaviour deemed to contravene the rules outlined by any league in which the club participates.
 - Behaviour deemed to contravene the Rules of badminton outlined by the Badminton England.

The above list does not constitute the full list of what is to be deemed as misconduct but is meant as a guide only.

- b. Before any member is expelled, the Club Secretary shall give him / her seven days written notice to attend a meeting of the Committee and shall inform him / her of the complaint that has been made.



- c. No member shall be expelled without first having the opportunity of appearing before the Committee and answering complaints made against him / her.
- d. No member shall be expelled unless at least two thirds of the Committee vote in favour of his / her expulsion.
- e. Any member thus expelled has the right to appeal by requesting, in writing to the Club Secretary, a Special General Meeting of the club at which the appeal will be heard in accordance to rules 7 & 8.
- f. No member whose membership has been terminated under this rule, or who owes money to the Club, shall be introduced by any other member as a visitor / guest to any part of the club premises / venues.

12. Byelaws and Regulations

- a. The Committee shall from time to time make, repeal and amend all such Byelaws and Regulations (not inconsistent with the Club Rules), as they shall deem expedient for the internal management and well being of the Club. All such Byelaws and regulations shall be binding upon the Members until repealed by the Committee or set aside by a resolution of a General Meeting of the Club.
- b. All members must abide by the Codes of Conduct laid down by the Badminton England.